

AIHEC Membership Application Documentation Checklist: Organization

DOCUMENTATION	YES	NO	DATE	NOTES
Charters/treaties or land claims				
Location information				
Sample membership application form				
List of membership and demographic summary of membership				
Information on authority granting powers and duties of board				
Constitution and bylaws of organization				
Names and affiliation of board members				
Articles of incorporation				
Nonprofit certification, or equivalent				
Mission statement and strategic plan				